

## ORDER

No. 3ПЦ-487 / 28.10.2020

Pursuant to Art. 32, para. 1, item 1 of the Higher Education Act, Art. 25, item 1 of the Regulations of the University of Forestry, Order No. ПД-01-626/27.10.2020 issued by the Minister of Health in conjunction with Decision No. 673 of the Council of Ministers of 25 September 2020 for extending the term of the emergency epidemic situation, declared by the Decision No. 325 of the Council of Ministers of 14 May 2020 in order to reduce the spread of COVID-19, I enact the following measures:

I. The validity of Order No. 3ПЦ-384/1.09.2020 issued by the Rector of the University of Forestry shall be terminated.

II. The following measures shall be applied during the period from 29.10.2020 (Thursday) to 13.11.2020 (Friday), inclusive:

1. **The educational process** shall be carried out in absentia, in an electronic learning environment, and in accordance with the schedule of classes and the Schedule of educational practices in the winter semester of the academic year 2020/2021, with the exceptions under items 3-5.

2. **The internships** shall be conducted in-person, in compliance with the anti-epidemic measures, and according to the working mode of the hosting organizations. Internship defences shall be held in absentia.

3. **The exams, graduation theses defences and State exams** shall be carried out in-person, or in absentia in case of possibilities and procedure, justified by the Dean. They shall be held when the seats in the halls are occupied up to 30% of their total capacity, ensuring a physical distance of 1.5 m. Wearing protective face masks is mandatory.

4. **The procedures for holding an academic position and dissertation theses defences** for acquiring the educational and scientific degree “Doctor” shall be held only in the presence of the scientific panel and the candidate. Video-conference connection shall be provided.

5. **The doctoral students** shall continue their work in accordance with the activities, envisaged in their Individual Curriculum

6. **The classes and exams of the Centre for Continuing Education (CCE)** shall be carried out in absentia in accordance with Order No. 3ПЦ-465/20.10.2020.

7. The in-person conducting of **mass gathering events** - conferences, seminars, round tables, exhibitions, councils, meetings, etc., shall be allowed with the participation of not more than 30 people, subject to a distance of 1.5 m and mandatory wearing of protective face masks.

8. The following units shall work in accordance with **a schedule**, proposed by the respective management: Dean’s management and inspectors at the Dean’s Offices, Education Activity Division, Head Accountant and employees of the financial-accounting department, director and employees of the university library, chief editor and employees of the publishing house, employees of the part-time studies sector, head and employees of the Centre for Continuing Education, head and employees of the student canteen, employees of the accounting department at the Scientific and Research Centre, employees of the Laboratory of Ecology and Environmental Protection, organizer of economic activities and organizer at the administrative department, and the employees of the general office of the University of Forestry.

9. The in-person employees shall strictly observe the anti-epidemic measures.
10. The academic staff, administrative staff and trainees shall comply with the requirements, stipulated in the privacy policy of the University of Forestry.
11. The Deans of faculties shall establish an organization for implementation of items 1–5 and cooperate under items 6–11.

The present order shall be brought to the attention of the students/trainees, academic staff members, and administrative staff of the University of Forestry for information and execution.

The control over the execution of this order is assigned to the Heads of sectors, units and centres, Heads of departments, Deans of faculties, Assistant Rector and the Vice Rectors.

**CORRESP. MEMBER, PROF. DSC IVAN ILIEV**

*Rector of the University of Forestry*